MAHARASHTRA STATE COUNCIL OF EXAMINATION, PUNE
OBJECTIVE QUESTION
GCC - TBC 40 - WPM 12-06-2024 ENGLISH 40 - WPM BATCH - 304
FINAL ANSWER KEY

Sr. No	Question	Option A	Option B	Option C	Option D	Provisional Answer	Final Answer
1	From the following devices, _____ device is used store data in computer.	RAM	Printer	Mother Board	Microprocessor	A	A
2	_____ Are types of mouse.	Mechanical	Optical	Wireless	All of these	D	D
3	_____ Is character printer.	Plotter	Laser	Solid	Dot Matrix	D	D
4	Google chrome is a type of _____	Browser	Internet	Webpage	Home page	A	A
5	HTTP is abbreviation of _____	Hypertext transport policy	Hypertext transport permission	Hypertext transport port	Hypertext transfer Protocol	D	D
6	In Word Document Can we apply the border to picture	TRUE	FALSE			A	A
7	With the help of_____option text matter is aligned to vertically center of the page.	top	bottom	right	Center	D	D
8	_____ shortcut key is used for cut the selection text.	Ctrl+ C	Ctrl+V	Ctrl+X	Ctrl+A	C	C
9	To create and print Labels .... Tool is used	Home --> Labels	Insert --> Labels	Mailing --> Labels	Review --> Labels	C	C
10	After clicking _____ in documents, resizing handles are appeared around it.	Paragraph	Scroll Bar	Text	Pictures	D	D
11	In MS-Excel Arranging data in specific order is called as _____	Data Manipulation	Data Abstraction	Data Certification	Data Sorting	D	D
12	Column width and Row height measured in	Cm	Inch	Meter	Point	D	D
13	In worksheet where the raw and column intersects each another and forms a rectangular shape can be called as _____	Cell	Column	Border	Row	A	A
14	Which of the following is used for spelling check in MS Excel 2010 ?	view-> grammar check	review -> spelling check button	autocheck -> grammar	autocheck -> spelling check	B	B
15	Home Tab - sort & Filter commands are also available in Page Layout Tab.	TRUE	FALSE			B	B

16	In PowerPoint we can set action to _____ type of shapes.	Action Buttons	Action Shapes	Active Button	None of these	A	A
17	To go to previous slide press .... key.	Slide Number + Enter	Pg Up	Home	Enter	B	B
18	Click on ____ option is slide group of Home Tab to create a new slide.	Slide layout	Transition	Animation	New Slide	B	D
19	Presentation page created for displaying on the screen is known as _____	Worksheet	Document	Slide	Database sheet	C	C
20	To create New PageMaker document _____ is used.	File --> New	Home --> New	Start --> New	None of these	A	A
21	_____ is necessary to connect our Computer with Internet	Modem	Telephone Instrument	CD Drive	Pen Drive	A	A
22	Second generation computers were created using microprocessors.	TRUE	FALSE			B	B
23	The computers in Network which accept information from server are called ___	Client	Server	Star	Ring	A	A
24	A search tool is a program that finds _____that match keywords that you enter.	Server	Client	Website	Node	C	C
25	A file having .png extension represents _____file.	Audio	Video	Image	MS-Word	C	C